



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT
SDLF Platinum-Level of Governance



President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Robert Leete • Director – Bill Mayer

**MINUTES OF THE REGULAR MEETING
OF THE INTERNAL OPERATIONS COMMITTEE
OF THE TOWN OF DISCOVERY BAY**
Wednesday, April 1, 2020
4:30 P.M. – 5:30 P.M.
Website address: www.todb.ca.gov

Internal Operations Committee Members
Chair Robert Leete
Vice-Chair Kevin Graves

NOTICE **Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Committee Chambers will be closed to the public.

To accommodate the public during this period of time that the Committee's Chambers are closed to the public, the Town of Discovery Bay Community Services District Committee Members have arranged for members of the public to observe and address the meeting telephonically.

TO ATTEND BY TELECONFERENCE:
Toll-Free Dial-In Number: (866) 848-2216
CONFERENCE ID **5193676302#**

Download Agenda Packet and Materials at www.todb.ca.gov/

- A. ROLL CALL**
1. Call business meeting to order 4:30 p.m. – By Chair Leete.
 2. Roll Call – All Present.
- B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**
None.
- C. DRAFT MINUTES TO BE APPROVED**
1. February 5, 2020 Internal Operations Committee DRAFT Meeting Minutes – Approved.
- D. DISCUSSION ITEMS**
1. Update on Facilities Security.
Assistant General Manager Breitstein – Provided the details regarding the Facilities Security related to quotes received.
Project Manager Sadler – Provided an update regarding the Facilities Security; the two Wastewater Plants, Community Center, and the District Office (which includes gate access control, door access control, and cameras). Additional details provided regarding security options, bid package costs and all companies are local. There was discussion regarding the facilities security update and the item is informational and will be brought back to a future meeting.

2. Discuss COVID-19 and its Impact on Operations.

General Manager Davies – Provided an update regarding COVID-19 orders that are changing on a daily basis; more restricted activity; sports (basketball, pickleball, tennis) are now closed to the public, only green space open within the parks that the Town owns. Also the County owned parks (Regatta and Slifer) are now closed (which includes the green spaces and parking areas in those parks). Signs will be posed.

E. FUTURE DISCUSSION/AGENDA ITEMS

None.

F. ADJOURNMENT

1. The meeting adjourned at 4:41 p.m. to the next Standing Internal Operations Committee Meeting.